

JOB SURVEY AND CHECK LIST

DATE \_\_\_\_\_

CUSTOMER \_\_\_\_\_ PHONE # \_\_\_\_\_

STREET \_\_\_\_\_ CITY & ZIP \_\_\_\_\_

SYSTEM:                                      RETRO FIT                      ADD-ON                      REPLACEMENT

TYPE OF HOME:    RANCH \_\_\_\_\_ MOBIL \_\_\_\_\_ OTHER \_\_\_\_\_ STORIES \_\_\_\_\_

WEATHERIZED:    \_\_\_\_\_ WINDOW TYPE \_\_\_\_\_ HOMES AGE \_\_\_\_\_ BLDG SQ.FT \_\_\_\_\_

INSULATION: CEILING \_\_\_\_\_ WALLS \_\_\_\_\_ FLOOR \_\_\_\_\_ VAULTED CEILING? \_\_\_\_\_

CRAWL SPACE ACCESS \_\_\_\_\_ ATTIC ACCESS \_\_\_\_\_

PRESENT SYSTEM

HEAT TYPE \_\_\_\_\_ MFG. \_\_\_\_\_ BTU'S \_\_\_\_\_

MODEL# FURN \_\_\_\_\_ MODEL# HT PMP \_\_\_\_\_ MODEL# AC \_\_\_\_\_

A/C TYPE \_\_\_\_\_ MFG. \_\_\_\_\_ BTU'S \_\_\_\_\_

SELF CONTAINED UNIT LOCATION & DISTANCE FROM ELECT. PANEL

I.D. UNIT \_\_\_\_\_ DISTANCE FROM PANEL FT. \_\_\_\_\_

O.D. UNIT \_\_\_\_\_ DISTANCE FROM ID UNIT FT. \_\_\_\_\_

PRESENT THERMOSTAT \_\_\_\_\_ PRESENT AIR FILTER \_\_\_\_\_ RETURN GRILL(S) SIZE & # \_\_\_\_\_

FURNACE OR FAN COIL ACCESSORIES NEEDED \_\_\_\_\_ SUPPLY REGISTER# & SIZES \_\_\_\_\_

NATURAL GAS IN \_\_\_\_\_ OR AVAILABLE \_\_\_\_\_ METER LOCATION \_\_\_\_\_ PERMIT NEEDED \_\_\_\_\_

ELECTRICAL PANEL MAKE \_\_\_\_\_ PANEL AMPS \_\_\_\_\_

BREAKERS AVAILABLE \_\_\_\_\_

DUCT SYSTEM TYPE:    DUCTBOARD    FLEX    1" FIBRE GLASS    1/2" FIBRE GLASS    METAL

IS PRESENT DUCT SYSTEM ADEQUATE \_\_\_\_\_ CHANGES? \_\_\_\_\_

\_\_\_\_\_ CLEANING: \_\_\_\_\_

CONDENSATE PUMP \_\_\_\_\_ DISTANCE FT: \_\_\_\_\_ DRAIN PAN \_\_\_\_\_ PUMP NECESSARY \_\_\_\_\_

NOTES:

Vent Size -----

PLENUM DIMENSIONS

Height ----- Width ----- Depth -----

Is vent common or dedicated  
(circle one)

Vent Height

FURNACE/AIR HANDLER

Height ----- Width ----- Depth -----

FURNACE ROOM OR CLOSET

DOOR OPENING Height ----- Width ----- Depth -----

INTERIOR OF FURNACE ROOM

Height ----- Width ----- Depth -----

Please note where electrical and gas connections are:

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